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| 14. Post: | **Project Associate –(Business Development)** |
| Position Code: | PA(BD) |
| No. of Posts | 01 |
| Location | C-DAC, Silchar |
| Duration of the position | Three Years |
| Minimum Educational Qualification | B.E/ B. Tech or equivalent degree in Computer Science/Information Technology/Electronics<br><br>OR<br><br>Post Graduate Degree in Computer Science/Masters in Computer Application<br><br>OR<br><br>M.E/M.Tech or equivalent degree in CSE/IT/Electronics<br><br>OR<br><br>Ph.D in relevant discipline |
| Desirable Qualification | PG Diploma in Management/MBA |
| Minimum Post Qualification Relevant Experience | NIL |
| Desirable Skills (in one or more topics) | 1. Prior Job experience in relevant field is preferred.<br>2. Good written and verbal communication<br>3. Excellent presentation skill<br>4. Knowledge of Preparation of Project Proposal |
| Job Profile and other Skills | 1. Preparation of Business Proposal<br>2. Acquiring new business through Proposal/Tender<br>3. Project and Product Marketing |
| Mode of selection | Written Test cum Interview |
| Emoluments | Consolidated pay : **Rs.25,000-35,000 p.m**<br><br>At present the salary and other benefits include Consolidated pay, Medical Reimbursement, Provident fund, Food / Canteen Subsidy, Leave Encashment, Gratuity and annual increment (as per the performance). |