



प्रगत संगणन विकास केंद्र (सी-डैक)

Centre for Development of Advanced Computing (C-DAC)

(इलेक्ट्रॉनिक्स और सूचना प्रौद्योगिकी मंत्रालय (MeitY), भारत सरकार की एक वैज्ञानिक संस्था)
(A Scientific Society of the Ministry of Electronics & Information Technology (MeitY), Government of India)

**Tidel Park, 8th Floor, 'D' Block (North & South), No.4 Rajiv Gandhi Salai, Taramani,
Chennai- 600113, Tamilnadu (India)**

**Expression of Interest (EoI) for Empanelment of Companies for
Upskilling/Reskilling/Training**

Publishing Date: 16th Jan' 2026

End date: 02nd Feb'2026 at 17:30 HRS IST

Notice Ref No: C-DAC(C)/ACTS/2026/01

The EoI document may be downloaded from the website, www.cdac.in

Note: The Information provided by the Applicants in response to this enrolment notice will be the property of C-DAC and will not be returned. C-DAC reserves the right to amend, cancel, rescind, or reissue this enrolment notice and all amendments will be published through C-DAC's website binding all applicants.

I. EoI Summary

S. No.	Particulars	Details
1	Project Scope	Pure Technical Empanelment (No Financial Bid)
2	Date of issue of the EoI Document	16.01.2026
3	Pre-Bid Meeting Details and Link	23.01.2026 at 11:00 HRS IST. The meeting link: https://meet.google.com/sje-otnc-fiy
4	Last date for receipt of queries	22.01.2026
5	Method of Selection	Pre-qualification → Technical Evaluation → Presentation → Empanelment
6	Last date of submission of bid	02.02.2026 at 17:30 HRS IST
7	Duration of Empanelment	Initially for 02 Years. Further extendable to another 02 years based on performance.
8	Period of Validity of Bids	90 days
9	Contact for Clarification	purchase-chennai@cdac.in
10	Presentation Round	To be notified via email if shortlisted

II. EoI Notice

1. C-DAC Chennai invites proposals from eligible and technically competent Training Institutes/Companies for empanelment to deliver technical and non-technical training modules across C-DAC academic programmes.
2. **This EoI is strictly for technical empanelment only. No pricing is required or permitted.**
3. For each identified training requirement, a separate procurement shall be carried out through the GeM bidding process, limited to the empanelled service providers, after completion of the empanelment process.
4. Empanelment does not guarantee award of work. Allocation of assignments will depend on specific needs and the outcome of future procurement processes.
5. Applicants are required to study this EoI thoroughly before submitting proposals.

III. Introduction to C-DAC Chennai (ACTS)

C-DAC's Education & Training activities offer a wide range of industry-specific Post-Graduate level programs, including Advanced Computing, Big Data Analytics, Data Security, AI, and more. Through its Advanced Computing Training School (ACTS), C-DAC trains thousands of students annually, significantly contributing to the IT industry.

ACTS, C-DAC Chennai offers two Post Graduate Certificate Programmes in Advanced Computing (PGCP-AC) and BigData Analytics (PGCP-BDA). The entire course duration is 06 months out of which 04 months will be for training and remaining 02 months for evaluation, project and placements. And as part of NSM we are conducting ACC-HPC-06 months course along with C-DAC Bangalore. ACTS C-DAC Chennai conduct periodic upskilling workshops/seminars to college students, professional, etc.

IV. Objective

To create a panel of technically qualified and competent Training Service Providers who can support C-DAC Chennai with training delivery as and when required.

V. Scope of Work

The empanelled Training Firms must be capable of providing trainers for the following domains as and when assigned:

- 1) Advanced Computing**
 - 1) Software Developments Methodologies
 - 2) Algorithms & Data Structures
 - 3) C++ Programming
 - 4) DotNet Technologies
 - 5) Web Programming Technologies
 - 6) Web Java
- 2) Big Data Analytics**
 - 1) Statistics
 - 2) Bigdata Technologies
 - 3) Data Visualisation – Tableau
 - 4) Cloud computing
 - 5) Practical Machine Learning

3) Common Modules

- 1) Linux Operating System
- 2) Object Oriented Programming with Java
- 3) Database Technologies – Nosql
- 4) Aptitude & Soft skills

4) HPC – AI Stream

1. Linux and Operating Systems
2. C and Data Structure
3. Cloud Computing & Operation Deployment Strategies
4. Computer Networks & Interconnects
5. C++ Programming
6. Python Programming
7. Statistical analysis and data handling using Python
8. Introduction to ML, DL, and OpenVino
9. Aptitude & Effective Communication

VI. Eligibility Criteria

S. No.	Basic Requirements	Specific Requirements	Documents Required
1	Registration	<p>The Bidder(s) interested in participating in the empanelment process must be a registered legal entity in India, under any one of the following categories:</p> <ul style="list-style-type: none">• A public company• A Limited Liability Partnership (“LLP”) registered under the LLP Act, 2008.• an Indian Company (“Company”) registered under the Companies Act, 1956/ 2013 or any previous Companies’ Act.• A society registered under Societies Registration Act, 1860• A “Partnership Firm” registered under the Indian Partnership Act, 1932	<ol style="list-style-type: none">1) Firm Registration certificate & GST certificate.2) PAN Card.3) Self-attested copies of certificates of academic qualifications of the Trainers who are going to be nominated by the firms.4) The proforma for Resume of the Trainers along with testimonials (Annexure-1).5) Proof of Assignment/Training courses/Workshops conducted by the Trainers in Academic/Corporate

			<p>Domain after 01/01/2020-Workorder/Invoice/Letter of Appreciations etc.,</p> <p>6) Self-attested copies of certificates of the Trainers for any extra Professional Training certifications done in IT domain, if any.</p>
2	Turnover	<p>Minimum Average Annual Turnover of the applicant during the last five (05) financial years, i.e. FY 2020-2021, 2021-22, 2022-23, 2023-24, 2024-25/2025-26 (as per the last published audited financial statements), should be minimum Rs. 50 Lakhs.</p>	<p>1. CA Certificate certifying the turnover for FY 2020-2021, 2021-22, 2022-23, 2023-24, 2024-25/2025-26 with CA's Registration Number, FRN, UDIN, and</p> <p>2. Audited Financial Statements for FY 2020-2021, 2021-22, 2022-23, 2023-24, 2024-25/2025-26 (to support the claim).</p>
3	Experience	<p>The Bidder(s) having relevant experience with reference to Upskilling/ Reskilling/ Training in the last 05 (Five) Financial Years.</p>	<p>Details of Work order/ Agreement/ Work Completion Certificates from the client</p>
4	Trainer Requirement	<p>1) Qualifications of the Trainers: BE / BTech or PG (Maths/Physics/CS/IT/equivalent) with minimum 05 years Training experience after 01/01/2020.</p> <p>2) Maximum 02 modules can be handled by a faculty.</p>	<p>Detailed biodata of all faculty members, highlighting their qualifications, experience, and areas of expertise, must be attached with the application.</p>
5	Non-Blacklisting	<p>The bidding entity must not be blacklisted / terminated / debarred by any state or central government or their agencies and should not have been found guilty of any criminal offence by any court of law, in the last three (03) years.</p>	<p>Submission as per format given in Annexures</p>

Note: In case agency bound by any Non-Disclosure Agreement (NDA) clause and not able to submit the details of the work, redacted version of the Documents can be submitted masking confidential information such as name of the party however the Document should clearly mention the nature of work performed, contract value, duration of contract.

VII. Evaluation Criteria

Technical Evaluation process (No commercial bid):

1. Based on the documents received as mentioned in **Section (VI) Eligibility Criteria**, the designated Technical Evaluation Committee (TEC) of C-DAC will scrutinize the profiles of Trainers and eligibility criteria as per SoW.
2. The shortlisted Training Firms along with their Trainers shall be called for the Presentation cum Interview for their proposed plan and to exhibit their capabilities for which the TEC will award marks based on the following parameters;
 - i. Understanding of the subject SoW- 10 Marks (Max)
 - ii. Clarity in Subject Knowledge- 10 Marks (Max)
 - iii. Decisiveness – 10 Marks (Max)
 - iv. Domain Expertise & Practical Exposure -10 marks (Max)
 - v. Communication/Comprehensive Skills- 10 Marks (Max)
3. Based on the above, the Training Firms/bidder who secure minimum 35 marks out of 50, shall only be considered empanelment and rest will be rejected at the Technical Evaluation stage itself.

VIII. Empanelment Validity Period:

The selected service providers shall be empanelled for an initial period of two (02) years. Based on satisfactory performance during this period, the empanelment may be extended for a further period of two (02) years, at the sole discretion of C-DAC.

IX. Work Allocation (Post Empanelment)

Once empanelled, the service providers shall be invited to participate in GeM competitive bidding based on specific project requirements. The work order shall be issued to the L1 bidder, i.e., the bidder quoting the lowest price, as determined through the GeM portal.

X. The scope of work for the Trainers of Training Firm selected through GeM bid post empanelment:

1. Preparation for the sessions in advance with proper ppts and course contents. Standard graded (increasing difficulty) exercises, periodical assignments and assessments. Incorporate real life examples in teaching and interact with students with the aim to make them think logically and widen their knowledge horizon.

2. Monitoring students during online/offline sessions for continuous internal assessment. Regular update of lesson plans and upload of course materials/hands-on/assignments should be done by the Trainers.
3. Setting the question paper (and assignments) for the end module lab test and mid-module tests. The faculty is required to set two sets of question papers for the written and lab tests. Answer keys have to be provided along with each question paper
4. Evaluate the written test and conduct, evaluate the lab test and Project. In case any student(s) has/have failed to clear the written / lab test the faculty has to conduct the retest. The date and time for the retest shall be communicated to you.
5. Correct the answer papers and return the same within one week from the date of the end module test. Beyond the six-months term of the Course, you may be required to assist the students in their preparation for Campus recruitment for seven working days of mutual choice
6. Any delay caused in the module delivery due to personal inconvenience shall be viewed seriously. Faculty is expected to complete the sessions pertaining to a module on time as per the prescribed course schedule
7. In case of inability to conduct any module after prior commitment, faculty should inform regarding the same to C-DAC ACTS Team in writing one week before the commencement of the concerned module
8. In case the rating from the students about the online/offline training sessions goes down, the contract awarded to the Training Firm will be suspended by giving 03 days written notice. During the curing period of 03 days notice, the Firm needs to replace such down rated Trainer with an alternative Trainer, if not, C-DAC shall have the option to terminate the contract and take actions as deemed fit.

XI. Qualifications of the Trainers:

- BE/BTech or PG (Maths/Physics/CS/IT or equivalent)
- Minimum 05 years of training experience (after 01.01.2020)
- One trainer may handle maximum two modules

XII. Course Duration:

The selected bidder needs to complete all modules as per the schedules issued by C-DAC.

XIII. General Terms and Conditions:

1. Period: The empanelment will be valid for a period of **02 years**. The same may be further extended based on the performance of the agency.
2. **Blacklisting/debarring:** C-DAC Chennai reserves the right to cancel the empanelment issued and debar the firm if it is discovered that the firm had produced any false information, on continued delivery unsatisfactory services, insolvency of the company or any other ethical ground as deemed fit by given a '07 days' prior written notice.
3. The empanelment letter shall not confer any right to engagement. The vendor or associates/companies who are empanelled with C-DAC Chennai as a result of this empanelment process are not allowed to use the name of C-DAC Chennai, its logo, service marks or any document for any purpose without the prior written approval of C-DAC Chennai.
4. **Amendment to EoI:** At any time prior to the last date for receipt of proposal, C-DAC Chennai may for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, modify the EoI document by an amendment. To provide bidder(s) a reasonable time in which to take the amendment into account in preparing their proposals, C-DAC Chennai may at its discretion extend the last date for the receipt of proposals and/or make other changes in the requirements set out in the EoI. The same shall be informed to the bidders through the issue of a corrigendum.
5. **Authorization of Signatory:** The Bid may be signed either by the Principal Officer of the service providing firm or his duly Authorized Representative, in which case he/she shall submit a certificate of authority. All certificates and documents (including any clarifications sought and any subsequent correspondence) received hereby, shall, as far as possible, be furnished and signed by the Representative or the Principal Officer. The Principal Officer/ authorized representative of the firm shall sign the proposal and also initial all pages of the original Technical Proposal. The authorization shall be in the form of a written power of attorney accompanying the Proposal or in any other form demonstrating that the representative has been duly authorized to sign. The power or authorization, or any other document consisting of adequate proof of the ability of the signatory to bind the Bidder shall be annexed to the Bid.
6. The bidder should adhere to laws of land and rules, regulations and guidelines prescribed by various regulatory, statutory and Government authorities which are applicable to respective business, obligations and subject matters of the contract. C-DAC Chennai reserves the right to conduct an audit / on-going audit of the services provided by the bidder. C-DAC Chennai reserves the right to ascertain information from organizations to which the bidders have rendered their services for execution of similar projects.
7. **Presentation:** As a part of evaluation of proposals submitted by the applicants, C-DAC Chennai shall seek further information or a presentation from the organizations for evaluation purposes. C-DAC Chennai may call for such information/ presentation at a short notice. The presentation link shall be sent to only those bidders who qualify the Eligibility Criteria.

8. **Maintenance of Confidentiality:** The agency must not divulge any confidential information and assure that reasonable steps are taken to provide for the safe custody of any and confidential information in its possession and to prevent unauthorized access thereto or use thereof. The agency must not, without the prior written consent of C-DAC Chennai, disclose any confidential information of C-DAC Chennai or any government department or relating to any ministry or any other party. In giving written consent to the disclosure of confidential information, C-DAC Chennai may impose such conditions as it thinks fit, and the agency must comply with these conditions. Confidentiality clause shall survive the termination of contract or contract expiry period.

The selected agency will be required to sign a mutually agreed Non-Disclosure Agreement (NDA) with C-DAC Chennai as per the standard format.

9. **Standard of Performance:** The consultant agrees to perform services diligently, efficiently, and economically, adhering to professional standards and practices. They will act as a faithful adviser to C-DAC Chennai, prioritizing the C-DAC Chennai's interests in all dealings with third parties.
10. **Intellectual Property Rights:** All documents, report, information, data, concept etc. collected and prepared by the service provider in connection with the scope of work submitted to C-DAC Chennai will be property of C-DAC Chennai. The service provider shall not be entitled, either directly or indirectly, to make use of the documents, reports, concept etc. given by C-DAC Chennai for carrying out of any services with any third parties. The service provider shall not, without the prior written consent of C-DAC Chennai be entitled to publish concept, studies or descriptive articles, with or without illustrations or data, in respect of or in connection with the performance of services. The pre-existing intellectual property of the service provider used in deliverables shall remain vested with the service provider. C-DAC Chennai reserves the right to take stringent action including blacklisting legal action in case of breach of this clause.
11. No part of this document including the Annexure can be reproduced in any form or by any means, disclosed or distributed to any person without the prior consent of C-DAC Chennai, except to the extent required for submitting the bid. The information contained in this document is only disclosed for the purposes of enabling potential service providers to submit a proposal to C-DAC Chennai. This document should not therefore be used for any other purpose. These documents contain proprietary information furnished for evaluation purposes only; except with the written permission of the C-DAC Chennai, such information may not be published, disclosed, or used for any other purpose. The bidding firms acknowledge and agree that this document and all portions thereof, including, but not limited to, any copyright, trade secret and other intellectual property rights relating thereto, are and at all times shall remain the sole property of C-DAC Chennai. The title and full ownership rights in the information contained herein and all portions thereof are reserved to and at all times shall remain with C-DAC Chennai. service providers must agree to take

utmost care in protecting the proprietary and confidential nature of the information contained herein.

12. **Language:** The Proposal should be filled by the bidders in English language only. If any supporting documents submitted are in any language other than English, translation of the same in English language is to be duly attested by the Bidders. For purposes of interpretation of the documents, the English translation shall govern. All correspondence and documents relating to the Proposal exchanged by the bidder and C-DAC Chennai shall also be written in the English language.
13. During evaluation, C-DAC Chennai may, at its discretion, ask the respondents for clarifications on their proposals. The firms/agencies are required to respond within the time frame prescribed by C-DAC Chennai.

14. **Limitation of Liability**

This Expression of Interest (EoI) is issued solely for the purpose of empanelment of eligible companies for providing upskilling, reskilling, and training services. Participation in this EoI does not create any contractual, financial, or legal obligation on the part of C-DAC.

C-DAC shall not be liable for any costs, expenses, losses, or damages incurred by any applicant in connection with the preparation, submission, or participation in this EoI or the empanelment process.

Any engagement arising pursuant to this empanelment shall be governed by the terms and conditions of the specific GeM bid and work order issued from time to time, including the applicable limitation of liability provisions therein.

15. **Arbitration Clause:**

In the event of any dispute, difference, or disagreement arising out of or in connection with this EoI, including its interpretation, implementation, or validity, the same shall be resolved amicably through mutual discussions.

If the dispute is not resolved through mutual discussions within thirty (30) days, the matter shall be referred to arbitration in accordance with the provisions of the Arbitration and Conciliation Act, 1996, as amended from time to time.

The arbitration shall be conducted by a sole arbitrator to be appointed by C-DAC. The venue and seat of arbitration shall be Chennai, India. The arbitration proceedings shall be conducted in the English language.

The arbitral award shall be final and binding on all parties. Subject to arbitration, the courts at Chennai, shall have exclusive jurisdiction.

16. **Jurisdiction**

The disputes, legal matters, court matters, if any shall be subject to Chennai, Tamil Nadu, India jurisdiction only.

17. Indemnification

The Applicant / Service Provider shall indemnify, defend, and hold harmless C DAC, its officers, employees, and representatives from and against any and all claims, demands, losses, damages, liabilities, costs, and expenses (including reasonable legal fees) arising out of or in connection with:

- a) any breach of representations, warranties, or obligations by the Applicant / Service Provider under this EoI or any subsequent engagement;
- b) violation of any applicable laws, rules, or regulations;
- c) infringement or alleged infringement of any intellectual property rights of any third party, including training materials, content, software, or methodologies used;
- d) any act, omission, negligence, or misconduct of the Applicant / Service Provider, its employees, trainers, or agents in the course of providing services; and
- e) any claims relating to employment, wages, statutory dues, or benefits of the Applicant / Service Provider's personnel engaged for the services.

This indemnity shall survive the expiry or termination of the empanelment and any subsequent work order issued pursuant thereto.

18. Corrupt or Fraudulent Practices

C-DAC requires the Applicants to observe the highest standard of ethics during the empanelment process and during the execution of any assignment pursuant to such empanelment.

For the purpose of this clause:

- "Corrupt practice" means the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence the actions of any official of C-DAC in the empanelment or execution process;
- "Fraudulent practice" means any act or omission, including misrepresentation or suppression of facts, intended to influence the empanelment process or execution of an assignment to the detriment of C-DAC.
- C-DAC shall reject an application or terminate empanelment and/or any subsequent work order, if it determines that the Applicant has engaged in corrupt or fraudulent practices.

In such cases, C-DAC may, without prejudice to any other rights or remedies available under law, disqualify the Applicant from participation in future procurements for a specified period, forfeit any security, and initiate appropriate legal action.

19. Confidentiality

The Applicant shall treat as confidential all information, data, documents, materials, and knowledge, in whatever form, disclosed by C-DAC in connection with this EoI, the empanelment process, or any subsequent engagement, whether marked as confidential or not, and shall not disclose the same to any third party without the prior written consent of C-DAC. The Applicant shall use such confidential information solely for the purpose of participation in this EoI and for execution of any assignment awarded pursuant to empanelment.

This obligation shall not apply to information which is already in the public domain, lawfully obtained from a third party without breach of confidentiality, or required to be

disclosed pursuant to any law, regulation, or order of a competent authority, provided that prior notice is given to C-DAC wherever legally permissible.

The confidentiality obligations shall survive the expiry or termination of the empanelment and any subsequent work order issued pursuant thereto.

20. **Assignment**

The Applicant shall not assign, transfer, sub-contract, or otherwise dispose of any rights or obligations arising out of this EoI, the empanelment, or any subsequent engagement, in whole or in part, without the prior written consent of C-DAC.

Any assignment or sub-contracting undertaken without such consent shall be treated as void and shall constitute grounds for rejection of the application, termination of empanelment, or cancellation of the work order, as applicable.

21. **Severability**

If any provision of this EoI or any subsequent agreement is held to be invalid, illegal, or unenforceable by a court or competent authority, such provision shall be severed, and the remaining provisions shall continue to be valid and enforceable to the fullest extent permitted by law.

The parties shall endeavour to replace any invalid or unenforceable provision with a valid provision that most closely reflects the original intent of the parties.

22. **Force Majeure**

Neither party shall be held responsible for non-fulfilment of their respective obligations due to the exigency of one or more of the force majeure events such as but not limited to Acts of God, war, floods, earthquakes, strikes, lockouts, epidemics, pandemics, riots, civil commotion etc., provided on the occurrence and cessation of any such events. The affected party thereby shall give notice in writing to the other party within one week of such occurrence or cessation. If the force majeure conditions continue beyond six months, the parties may then mutually decide about the future course of action.

Force Majeure shall not include:

- i. Any event which is caused by the negligence or intentional action of a Party or by or of such party's agents or employees, nor any event which a diligent Party could reasonably have been expected both to consider at the time of the signing of the contract and avoid or overcome with utmost persistent effort in the carrying out of its obligations hereunder.
- ii. Insufficiency of funds or human resources or inability to make any payment required for the execution of services under this contract.

23. **Ethics:**

C-DAC Chennai expects the selected service provider to show highest ethical standards during the course of the assignment; if any complaints/information regarding any incident of bribery, corrupt payment, an unauthorized offer etc., is brought to the fore, the service provider shall take the necessary action (to the extent of expulsion/removal) as per its organization rules and laws applicable at that time; C-DAC Chennai is absolved of any liability/claim arising out of any such above situations; all personnel should have signed

the code of conduct with the Service Provider and any conflict of interest shall be declared to C-DAC Chennai.

24. **Written Undertakings:**

C-DAC Chennai may at any time require the Service Provider and its employees/advisors/professionals/ contractors, to whom confidential information may be disclosed in the course of execution of contract, to give a written undertaking in the form of a deed reasonably accepted to C-DAC Chennai and relating to the use and non-disclosure of the confidential information relating to C-DAC Chennai or any Government Department or relating to any Ministry and or such other information that C-DAC Chennai suggests to be confidential. Upon receiving a request aforesaid the Service Provider must promptly arrange for all such undertakings to be given to C-DAC Chennai.

25. **Taxes & Duties:** The service provider shall be liable to pay all direct and indirect taxes, duties, fees, and other impositions levied under the laws of India.

26. **Validity of Proposals:** The proposals shall remain valid for a period of **90 days** from the last date of submission. In exceptional circumstances, C-DAC Chennai may solicit the bidder's consent to an extension of the period of validity. The request and the responses thereto shall be made in writing. A bidder consenting to such request shall not be required nor permitted to modify its Proposal.

27. C-DAC Chennai, by issuance of this EoI does not necessarily indicate or imply that the work will be commenced. The service provider will absolve C-DAC Chennai of all responsibilities if the work does not start within a stipulated time frame. C-DAC Chennai reserves the right to withdraw this assignment any time without prior consultation or intimation to the service provider.

28. The service provider shall not make any alteration / changes in the bid after the closing time and date. Unsolicited correspondence from the service provider will not be considered.

29. The service provider shall be deemed to have complied with all clauses in this EoI. Evaluation shall be carried out on the available information in the bid and C-DAC Chennai is not liable to seek clarifications on the documents not submitted as part of the bid.

30. The bidders submitting their proposals would be responsible for all of its expenses, costs and risks incurred towards preparation and submission of their proposals, attending any pre-proposal meeting and visiting the site or any other location in connection therewith. C-DAC Chennai shall, in no case, be responsible or liable for any such costs whatsoever, regardless of the outcome of the process.

31. **Disclaimer:**

C-DAC Chennai may at its sole discretion and at any time during the evaluation of proposal, disqualify any respondent, if the firm:

- a) Submitted the proposal after the response deadline

- b) Made misleading or false representations in the forms, statements and attachments submitted in proof of the eligibility requirements
- c) Exhibited a record of poor performance such as abandoning works, not properly completing the contractual obligations, inordinately delaying completion or financial failures, etc. in any project in the preceding three years
- d) Submitted a proposal that is not accompanied by required documentation or is nonresponsive, failed to provide clarifications related thereto, when sought
- e) Submitted more than one proposal
- f) Was declared ineligible by the Government of India/State/UT Government for corrupt and fraudulent practices.

32. The application is liable to be rejected if:
- g) Not in prescribed forms and not containing all required details.
 - h) Not properly sealed and signed as per requirements.
 - i) Received after the expiry of due date and time.
 - j) Missing of any supporting document(s) with the Proposal

XIV. Submission of Proposals

The intending bidders are expected to prepare proposals covering the following aspects:

Technical Proposal:

- a) Supporting documents required as per the pre-qualification criteria
- b) Form A: Covering letter with the Proposal in response to EoI Notice
- c) Form B: Relevant Project Experience
- d) Form C: Resource Profiles
- e) Form D: Details of responding organization
- f) Form E: Non-blacklisting Undertaking
- g) Attach as Annexure: Details of relevant work experience
- h) Attach as Annexure: Audited Financial Statements for FY 2020-21, 2021-22, 2022-23, 2023-24, 2024-25/2025-26 (to support the claim)

The proposals may be submitted at the following address on or before **02.02.2026 at 17:30 HRS IST** via hand/post to:

Address:

**Centre for Development of Advanced Computing (C-DAC)
Tidel Park, 8th Floor, 'D' Block(North & South),
No.4 Rajiv Gandhi Salai, Taramani,
Chennai- 600113**

For any queries, you may please contact the below:

Procurement Dept., **C-DAC Chennai**

Email id: purchase-chennai@cdac.in

NOTE: C-DAC shall not be responsible for non-receipt / non-delivery or late receipt of the EoI documents due to any reason whatsoever.

Form A: Covering letter with the Proposal in response to EoI Notice

(To be submitted on the Letterhead of the responding firm)

To,

The Centre Head,
Centre for Development of Advanced Computing (C-DAC)
Tidel Park, 8th Floor, 'D' Block (North & South),
No.4 Rajiv Gandhi Salai, Taramani,
Chennai- 600113

Subject: Submission of proposal in response to the EoI for “Expression of Interest (EoI) for Empanelment of Companies for Upskilling/Reskilling/Training –

Dear Sir,

1. Having examined the EoI document, we, the undersigned, herewith submit our proposal in response to your EoI dated _____ for “_____, in full conformity with the said EoI document.
2. The _____ proposal is made by me/us on behalf of _____ Company/Firm/Association of individuals) in the capacity of duly authorized to submit the proposal.
3. I/We understand that C-DAC Chennai reserves the right to reject any proposal without assigning any reasons thereof. I/We undertake that all the information furnished by me/us in the proposal is true to the best of me/our knowledge and belief. If any of the information is found to be false on subsequent verification, I/We undertake that I/We may be excluded from the list of empaneled Firms.
4. We undertake, if our proposal is accepted, to adhere to the scope of engagement or such modified plan as may subsequently be mutually agreed between us and C-DAC Chennai or its appointed representatives.
5. We agree to unconditionally accept all the terms and conditions set out in the EoI document and also agree to abide by this bid response for a maximum period of THREE MONTHS from the date fixed for bid opening and it shall remain binding upon us with full force and virtue, until within this period a formal contract is prepared and executed, this bids response, together with your written acceptance thereof in your notification of award, shall constitute a binding contract between us and C-DAC Chennai.

6. This proposal includes all information necessary to ensure that the statements therein do not in whole or in part mislead the C-DAC Chennai as to any material fact. We agree that C-DAC Chennai is not bound to accept the lowest or any bid response you may receive. We also agree that you reserve the right in absolute sense to reject all or any of the products/ service specified in the bid response without assigning any reason whatsoever.

It is hereby confirmed that I/We are entitled to act on behalf of our corporation/company/ firm/organization and empowered to sign this document as well as such other documents, which may be required in this connection.

Dated (Signature) (In the capacity of)

Duly authorized to sign the Bid Response for and on behalf of:

(Name and Address of Company) Seal/Stamp of Bidder

Place:

Date:

Form B: Relevant Project Experience

S.No.	Name of the Project/ Engagement	Client Name	Duration (Period)	Approximate value of the assignment

Signature of the Applicant / Authorized Signatory _____

(Full name of the Applicant / Authorized Signatory) Stamp & Date

Form C: Resource Profiles

S.No.	Trainer Name	Educational Qualification	Experience in Years	Skills and Competencies and experience in the domain

Signature of the Applicant / Authorized Signatory _____
(Full name of the Applicant / Authorized Signatory) Stamp & Date

Form D: Details of the responding firm

Sl.No	Particulars	Details to be furnished	
1.	Details of responding Company		
Name:			
Address:			
Mobile:		Fax	
E-Mail:		Website	
2.	Information about responding Company		
Status of Company (<i>Public Ltd. / Pvt. Ltd etc.</i>)			
Details of Registration (<i>Ref e.g. ROC Ref #</i>)		Date	Ref #
Details of Service Tax Registration		Date	Ref #
3.	Current Year Turnover (Rs Crores) from _____ Services in India;		
4.	Company Profile (Operations in India)		
4.1	Average turnover from Indian operations from services in last three years	(Turnover in Rs Crores)	
4.2	Full-time professional staff engaged in similar projects	(Number of Staff)	
4.3	Extent of operations in India (national spread) i.e. number of offices in India (client specific / project specific offices should not be considered)	(Number of Offices in different cities/towns and their address)	

Declaration by Director/ Proprietor/ Partner:

**I/We declare that the information furnished above is correct to the best of my/our knowledge
/belief. I/We undertake to inform you of any change in above particulars at the earliest.**

Duly authorized to sign the Proposal Response for and on behalf of (Name and Address of Company) Seal/Stamp of Bidder

Form E: Format for Non-Blacklisting Undertaking

(To be submitted on the Letterhead of the responding firm)

To,

The Centre Head,
Centre for Development of Advanced Computing(C-
DAC)
Tidel Park, 8th Floor, 'D' Block (North & South),
No.4 Rajiv Gandhi Salai, Taramani,
Chennai- 600113

Subject: Non-Blacklisting declaration in connection with EoI Ref. No. Expression of Interest (EoI) for Empanelment of Companies for Upskilling/Reskilling/Training-Reg

Dear Sir,

This is to notify you that our Firm/Company/Organization

intends to submit proposal in response to invitation for EoI Ref. No. for < >

In accordance with the above, we declare that:

- a. We are not involved in any major litigation that may have an impact of affecting or compromising the delivery of services as required under this agreement
- b. We are not blacklisted by any Central/ State Government/ agency of Central/ State Government of India or any other country in the world/ Public Sector Undertaking/ any Regulatory Authorities in India or any other country in the world for any kind of fraudulent activities.

Dated this Day of (Year) (Signature) (In the capacity of)

**Duly authorized to sign the Proposal Response for and on behalf of:
(Name and Address of Company) Seal/Stamp of Bidder**