



Tender No. C-DAC/MMG/BDPM/RENTAL-SPACE/01/2022

NOTICE INVITING ONLINE TENDER FOR REQUIREMENT OF CO-WORKING SPACE /PLUG-AND-PLAY OFFICE ON MONTHLY RENTAL BASIS AT BHUBANESHWAR, ODISHA

**Centre for Development of Advanced Computing
(An Autonomous Scientific Society of
Ministry of Electronics and Information Technology, Govt. of India),
Anusandhan Bhawan, C-56/1, Institutional Area, Sector-62, Noida - 201309**

1. NOTICE INVITING e-TENDER(NIT)

Directorate of Health Services Odisha, signed a service agreement with C-DAC Noida towards eHospital Management System replication across Odisha State and provide technical support services for a period of 5 years. Centre for Development of Advanced Computing (C-DAC), Noida, Premier Scientific Society under the Ministry of Electronics and Information Technology (MEITY), Govt. of India wanted to setup a local site office in Bhubaneswar towards offering few of the services locally.

In this connection, Centre for Development of Advanced Computing (C-DAC), Noida, invites electronic bids in two bid systems from the legal owners/ authorized representatives of commercial properties for procuring/finalizing the requirement of minimum 1000 Sq. Feet co-working space /plug-and-play office in Bhubaneswar within 5 to 8 KMs radius from NHM Odisha office (National Health Mission-Odisha, Annex Building, SIHFW, BiraMaharana Ln, Nilakantha Nagar, Nayapalli, Bhubaneswar, Odisha 751012) for a seating capacity of 25 to 30 engineering staff which should also include two washrooms (male & female), a meeting room , Air conditioning, telephone & internet provisions, Electricity, water, tea & refreshments (space provision for having lunch), facility management, security services, house-keeping, CCTV, power backup etc. in a single unit on monthly rental basis for a period of 5 years with effect from September'2022.

Tender document can be downloaded from the link: <https://eprocure.gov.in/eprocure/app>
or <https://www.cdac.in>.

GC (MMG)

Email: headmmg@cdac.in
Ph: 0120-2210823/824/825

2. IMPORTANT TENDERDETAILS

Date of commencement of downloading Tender document	18.07.2022
Date & time of Pre Bid Meeting- Through online VC	25.07.2022 at 11:00 HRS based on e-mail enquiries
Bid Securing Declaration letter in lieu of EMD- In reference to with GFR-Clause 170 (iii).	Bid Securing Declaration Letter to be submitted by the bidder as per Annexure-A .
Last date and time for online Tender Submission	08.08.2022 at 15:00 HRS
Mode of Tender Submission	Tender documents shall be submitted in electronic mode using digital signature of the bidder through Central Public Procurement Portal <u>https://eprocure.gov.in/eprocure/app</u>
Opening of Technical Bids	Technical Bids shall be opened through online on 09.08.2022 at 15:00 HRS
Date & Time for opening of Financial Bid	Shall be conveyed separately.
Validity of Bid	120 days from the specified date of closing of bid.
Contact to Bidders and the authority to whom the bids are to be addressed	GC (MMG) CDAC, Anusandhan Bhawan,C-56/1, Sector-62, Noida-201309, Tel. 0120-2210823/824 Email- <u>hadmmg-noida@cdac.in</u>

Note: Bidders can view the tender opening and evaluation status by logging on to e- procurement site.

3. TERMS & CONDITIONS

A. PLUG AND PLAY

The Office space offered shall be fully ready for occupation on plug and play basis. The facilities required to be made available by **25.08.2022** for the physical inspection by the designated committee in order to qualify in the technical evaluation in line with details listed at Check List of Plug & play facilities -**Annexure -B**.

B. LOCATION

The location of Office space offered shall be within 5 to 8 KMs radius from NHM Odisha office (National Health Mission-Odisha, Annex Building, SIHFW, BiraMaharana Ln, Nilakantha Nagar, Nayapalli, Bhubaneswar, Odisha 751012)

C. ACCESS

The Office space shall facilitate access for physically disabled employees/ visitors, and have dedicated entry and exit points for employees of the Office.

D. STATUTORY COMPLIANCE

The property in which the Office space offered is located, shall have appropriate approvals for commercial/institutional use of the property. The Office space shall have adequate security and fire safety measures installed, as per statutory requirements. All statutory clearances/No Objection Certificates from relevant Central/State/Municipal authorities for the property in which Office space is located, have to be obtained and renewed by the owner as per statutory requirements. In compliance of the foregoing, as a proof, bidder should necessarily submit copies of (i) Approved building plan, (ii) Ownership title deed, (iii) Receipt of latest Municipal tax paid for the subject property, (iv) Receipts of deposits paid for services like Electricity, sewerage connection, fire safety clearance, pollution control NOC etc., in support of details furnished in the Technical Bid.

E. UTILITIES

The Office space shall have 3-phase electricity supply and ensure 24 x 7 power supply through suitable power back up provision. A separate electric meter (commercial) shall be installed exclusively for the use of the Office so that C-DAC can pay the charges on actual utilization as per meter readings. The Office space shall have provision for 24 hour running water supply sufficient for both drinking and utility facilities.

Maintenance services of the Office space, including premises of the property in which Office is located, shall be undertaken by the owner. Such Maintenance services (such as minor civil works, minor electrical works, mechanical work, carpentry work, plumbing works etc., including consumables) shall be undertaken by the owner. Necessary arrangements (cabin with fan, tube light and washroom) for watch and ward staff of the Office shall be made available. The cost of providing such Maintenance services shall be factored into the financial bid by the owner.

F. POSSESSION

The Office intends to take possession and occupy the Office space from **01.09.2022** onwards. Rent shall be payable from the date of handing over of possession to the Office. Minor civil works or internal partitioning work, as required by the Office, shall be carried out by the owner of the Office space at his own cost as per timeline given by this Office. The Office may, during the lease rental period, carry out temporary alterations such as change in internal partitioning, change in Office fixtures and fittings, as per requirement, at its own cost. **The Office space offered shall be free from any liability/litigation/ encumbrances with respect to its ownership/ lease/renting, at the time of participation in this tender process.**

G. LEASE AGREEMENT

The successful bidder shall enter into lease agreement with C-DAC within one week of receipt of communication regarding award of tender. The successful bidder shall enter into lease agreement with C-DAC in a format incorporating subject tender terms & conditions in addition to standard legal clauses as deemed fit for government institutes. **The period of lease should be approximately for a period of 5 years, with a provision for annual upward revision of rent as per prevailing market trend to be mutually agreed upon. No security deposit or advance rent shall be paid by the Office.**

H. DISPUTE RESOLUTION

Any dispute related to bidding process, raised by one or higher number of bidders, shall be subject to final decision by Executive Director, Centre for Development of Advanced Computing (An Autonomous Scientific Society of Ministry of Electronics and Information Technology, Govt. of India), Anusandhan Bhawan, C-56/1, Institutional Area Sector-62, Noida 201309. C-DAC reserves the right to reject all or any bids at any stage, without assigning any reasons thereof.

4. PREPARATION OF BIDS AND ONLINE BID SUBMISSION

Before submission of the bid, the bidders must verify the eligibility criteria and also ensure fulfilling all the terms and conditions. In the absence of scanned uploaded copies of documents/ Certificates under eligibility criteria above, the bid are liable to be rejected. The bidders are required to submit soft copies of their bids electronically on the CPP Portal (<https://eprocure.gov.in/eprocure/app>), using valid Digital Signature Certificates. More information for submitting online bids on the CPP Portal may be obtained at: <https://eprocure.gov.in/eprocure/app>

- a) Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- b) Bidder should go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of documents have to be submitted including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- c) Bidder, in advance, should get the bid documents ready to be submitted as indicated in the tender document / schedule and they should be in PDF format.
- d) Bidder should log in to the site well in advance for bid submission so that the bid can be uploaded in time i.e. on or before the last date and time for bid submission. Bidder will be responsible for any delay due to any issues.
- e) The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
- f) The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- g) Upon the successful and timely submission of bids, the portal will give a successful bid submission message and a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- h) The CPP Portal is maintained by National Informatics Centre (NIC). Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24*7 CPP Portal Helpdesk. The contact number for the helpdesk is 0120- 4200462, 0120-4001002, 0120-4001005, and 0120-6277787. C-DAC shall not be responsible for any technical issues/errors relating to the portal.
- i) The Technical bids must be uploaded on-line (PDF Format) and price bid in excel sheet format in through <https://eprocure.gov.in/eprocure/app>, as explained below:

Note

- All the documents must be signed in ink by the authorized signatory of the bidder / digitally signed with the DSC of authorized signatory.
- The bid documents must be properly arranged in sequence.
- C-DAC reserves the right to reject the bid, if any of the above listed documents are not submitted.

5. BID EVALUATION PROCESS

- I. There shall be a two stage bidding process followed for hiring of Office space. At the first stage, technical bids received from the owners of the properties through CPP portal as per format in **Annexure-C** along with supporting documents shall be opened and evaluated. Based on the declarations made by the owners in the technical bid, **the designated C-DAC Committee shall visit the property concerned, in order to verify the status and quality of facilities on offer as per Annexure-B & C.**
- II. **In case of any mismatch of facilities as per Annexure - B & C during the physical site inspection by C-DAC's designated committee, such bids shall be rejected in the technical evaluation process.**
- III. Thereafter, the Office shall finalize the list of technically qualified properties. At the second stage, the financial bids i.e. Price BOQ shall be opened through CPP portal.
- IV. On opening of the financial bids, the financial bids shall be evaluated based on L1 basis and also subject to comparison of prevailing market rate in that location by the designated C-DAC Committee. Accordingly, the tender will be awarded to the L1 bidder.
- V. It shall be the responsibility of the bidder to ensure that the bid to be uploaded in CPP as specified in clause 4 within the stipulated closing time and date.
- VI. Any form of canvassing or attempts to influence the evaluation of bids shall attract immediate disqualification of the bid.

6. TECHNICAL BID

Technical Bid uploaded shall contain the documents mentioned in the Annexure-C along with following documents:

SL. No.	Documents Type	Annexure Name
1	Bid Securing Declaration Letter	Annexure-A
2	Plug & play Facilities Check List	Annexure-B
3	Technical Bid Documents	Annexure-C
4	Tender Acceptance Letter	Annexure-D
5	Non- Blacklisting Declaration Letter	Annexure-E

Important Note:

- a) **If the bid is incomplete and / or non-responsive it will be rejected during technical evaluation. So bidders are requested to ensure that they provide all necessarily details in the submitted bids.**
- b) **If any price details are found in the Technical Bid, the offer will be summarily rejected.**

7. PRICE BID

- **The price bid (BOQ) in excel sheet format shall be uploaded online only. PRICE BID SHOULD NOT BE SUBMITTED ALONG WITH TECHNICAL BIDDOCUMENT.**
- The PRICE PART shall contain only schedule of rates dully filled in, NO stipulation, deviation, terms & conditions, presumptions etc. is permissible in price part of the bid. CDAC shall not take any cognizance of any such conditions and may at its discretion reject such price bid.
- Price should be given in INR in figures only.
- The price to be quoted for the monthly rental charges as “unit rate” and GST to be filled in the respective place in the BOQ excel sheet. The L1 will be compared based on the unit rate with GST i.e. monthly rental charges with GST. The monthly rental charges will be for providing all the facilities mentioned in the Annexure-B except Electricity charges and no extra cost will be paid.
- Bidders are advised to fill the BOQ file as per following instructions:
 - The bidder has to download the BOQ file alongwith tender documents and subsequent corrigendum, If any.
 - Bidder to note that there are GREY cell in BOQ file, which should not be modified by the bidder. Bidders are advised to fill GREY cells meant for the rates & TOTAL GST amount. Which are to be entered by the bidders.
 - The bidder shall submit the tender online on e-tendering site <https://eprocure.gov.in/eprocure/app> on or before the date & time of bid submission. Tender submitted by any other form (fax, email, courier/post/hard copy) will not be accepted.
 - Price offered by the bidder shall not appear in any manner in the technical bid.
 - The GST rate to be filled in the BOQ without fail in case of receipt of BOQ without GST rate, it shall be construed that the rate quoted in the BOQ is inclusive of GST for further process.

Note: Bids complete in all respect should be uploaded at the given site above by the due date and time of bid submission.

8. SPECIAL CONDITIONS OF CONTRACT (SCC)

(1) **Rent Basis:** The rent quoted should be in the prescribed format as per price BOQ including GST for providing all required facilities as per the subject tender without any extra cost except Electricity Bill which will be paid by C-DAC based on the meter readings. The quoted rent in BOQ is fixed and shall not be subject to escalation of any description during the bid validity period. The annual rent increment will be **as per prevailing market trend to be mutually agreed upon.**

(2) **Billing & Payment: Proper GST billing to be issued in the name of Centre for Development of Advanced Computing (C-DAC), C-56/1, Institutional Area, Sector-62, Noida, UP-201309 by the Lessor.** The monthly rent charges would be made by C-DAC in advance within 5th of every month based on the bill to be submitted by Lessor. **Simultaneously, C-DAC will verify through GST portal for the GST amount charged on the previous Bill and after verification only next month GST portion will be paid to the lessor.**

(3) **TDS:** C-DAC shall be deducting necessary TDS at the time of paying monthly rent charges and TDS certificate will be issued to the Lessor. **TDS deduction on Rent as applicable in line with Income Tax Act 1961 and other statutory taxes also applicable on Rental property, if any.**

(4) Penalty towards interrupted services:

Considering the crucial nature of project work going to setup in the rented space, the Electricity and Air-conditioning facilities are predominant requirements for the comfort working of the backup team. In case of any interruption in these services, C-DAC shall have rights to deduct a penalty @ 5% on per day rent basis for each interrupted facilities subject to maximum period of 3 days per month beyond which penalty will be levied @ 10% for the additional days. Accordingly, the penalty amount shall be deducted in the upcoming rent bill post such interruptions.

(5) Dispute & Arbitration:

If at any time, dispute or difference whatsoever arises between the Parties out of or relating to the construction, meaning, scope, operation or effect of this contract or the validity or breach thereof shall be settled amicably. In case both the parties are unable to resolve the dispute amicably, the same shall be referred to the arbitrator appointed by C-DAC only under Arbitration & Conciliation Act 1996 as amended from time to time and rules made there under, or any legislative amendment or modification made there to and the Award made in pursuance thereof shall be binding on the parties.

The venue and seat for the arbitration shall be **Noida**, India and language shall be English. The Award given by the Arbitrator shall be final and binding on the Parties. The right and obligation of the parties shall remain in full force and effect, pending the result of any arbitration proceedings.

(6) Cancellation of Contract:

C-DAC reserves the right to accept or reject the tender in full or in part at its Sole discretion without assigning any reason whatsoever.

(7) Termination of lease Agreement:

The initial lock-in period shall be minimum 01 year from the commencement of lease (actual possession) for the leased premises. After the lock-in period, the Lessee and Lessor shall have the right to terminate the Lease any time during the lease term by giving three months' written notice in advance to the other party of its intention to terminate the lease. In the event of termination of lease or expiry of the lease period, C-DAC shall hand over peaceful and vacant possession of the office premises with all the fittings and fixtures intact and in working order (fair wear and tear being accepted).

(8) Force Majeure:

Should any of the force majeure circumstances, namely act of God, natural calamity, fire, Government of India Policy, restrictions, strikes or lock-outs by workmen, war, military operations of any nature and blockades preventing the C-DAC/Successful Bidder from wholly or partially carrying out his contractual obligations, the period stipulated for the performance of the Contract shall be extended for as long as these circumstances prevail.

In the event of these circumstances continuing for more than three months, either party shall have the right to refuse to fulfill its contractual obligations without title to indemnification of any losses it may there by sustain.

The party unable to carry out its contractual obligations shall immediately advise the other party of the commencement and the termination of the circumstances preventing the performance of the contract. A certificate issued by the respective Chamber of Commerce shall be sufficient proof of the existence and duration of such circumstances.

(9) No Contractual Obligation:

C-DAC is not bound contractually or in any other way to any prospective bidders to this tender. C-DAC is not liable for any costs of compensation in relation to expenditure incurred by the prospective buyer to this tender on whatsoever reasons/grounds whether or not C-DAC terminates, varies, or suspends the tendering process or takes any other action permitted under this tender provisions during the course of execution.

(10) Indemnification:

The successful bidder shall fully indemnify, hold harmless and defend C-DAC and its officers etc., from and against all claims, liabilities, suits, damages including any criminal liability due to false declaration by the successful bidder with regard to the subject tender transaction etc., caused due to negligence/commission/omission of the Successful bidder or its agents and representatives or sub-contractors or any other person claiming or any other person claiming under this tender or under the applicable laws of India.

(11) Non-Disclosure of Information:

The bidder shall not communicate or use in advertising, publicity, sales releases or in any other medium any information/materials like description of the site, dimensions, photographs or any other information concerning the work under this contract which may come to its possession, without the prior written permission of the CDAC.

(12) Jurisdiction:

The jurisdiction for the purpose of settlement of any dispute or difference whatsoever in respect of or relating to or arising out of or in any way touching this contract or the terms and conditions there or the contraction/interpretation shall be that of the appropriate court in Gautam Budh Nagar, U.P.

(13) Disclaimer

The purpose of this tender is to provide the bidder(s) within formation to assist the formulation of their proposals. This tender does not claim to contain all the information each bidder may require. Each bidder should conduct his own investigations and analysis and should check the accuracy, reliability and completeness of the information in this tender and where necessary obtain independent advice C-DAC make snore presentation or warranty and shall in unreliability under any law, statute, rules or regulations as to the accuracy, reliability or completeness of this tender. This tender is not an offer by C-DAC Noida, but an invitation for bidder's response.

(14) Corrupt (or) Fraudulent Practices

- It is expected that the bidders who wish to bid for this project have highest standards of ethics.
- C-DAC will reject the bid if it determines that the bidder recommended for a ward has engaged in corrupt or fraudulent practices while competing for this contract.
- C-DAC may declare a bidder ineligible, either indefinitely or for a stated duration, for award of a contract if it at any time determines that the bidder has engaged in corrupt and fraudulent practices during the award / execution of contract.

(15) Interpretation of the Clauses in the Tender Document/Contract Document

In case of any ambiguity/dispute in the interpretation of any of the clauses in this tender Document, the interpretation of the clauses by Executive Director, C-DAC shall be final and binding on all parties.

BID SECURING DECLARATION

Centre for Development of Advanced Computing

Anusandhan Bhawan,
C-56/1, Institutional Area, Sector-62
Noida-201309 (U.P.)

Dear Sir,

SUBJECT: TENDER FOR REQUIREMENT OF CO-WORKING SPACE / PLUG-AND-PLAY OFFICE ON MONTHLY RENTAL BASIS AT BHUBANESHWAR, ODISHA -REG

Tender Reference No. C-DAC/MMG/BDPM/RENTAL-SPACE/01/2022

I/We declare that I/We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with you for a period of two year from the date of notification if I am /We are in a breach of any obligation under the bid conditions, because I/We a) have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity specified in the form of Bid; or b) having been notified of the acceptance of our Bid by the purchaser during the period of bid validity (i) fail or reuse to execute the contract, if required, or (ii) fail or refuse to furnish the Performance Security, in accordance with the Instructions to Bidders.

I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our Bid.

Signed: (insert signature of person whose name and capacity are shown) in the capacity of (insert legal capacity of person signing the Bid Securing Declaration)



Name: (insert complete name of person signing the Bid Securing Declaration) duly authorized to sign the bid for an on behalf of (insert complete name of Bidder)



Dated on _____ day of _____ (insert date of signing) Corporate Seal (where appropriate)

(Note: In case of a Joint Venture, the Bid Securing Declaration must be in the name of all partners to the Joint Venture that submits the bid)

ANNEXURE-B

**CHECK LIST FOR PLUGANDPLAY FACILITIES TO BE
PART OF RENT CHARGES AND NO EXTRA COST TO BE PAID**

S. No.	Item	Quantity required	Details & specifications
1.	Modular Office Workstations	30	Modular Office Work stations to accommodate 30 Engineers to comfortably work Sample Pic: 
2.	Workstation chairs	30	Mesh Mid Back Chair with Fixed Arms preferably dark color cushion Sample Pic: 
3.	Workstation electrical point	90	Minimum 90 points are required
4.	Telephone & Internet Provisions	2	BSNL/Jio/Airtel/Any other ISP with Land line connection
5.	Workstation network point	2	BSNL/Jio/Airtel/Any other ISP with Land line connection
6.	Video Conference Hall (Partition)	1	Conference Hall accommodating 10 Persons
7.	Video Conference Hall chairs	10	Mesh Mid Back Chair with Fixed Arms preferably dark color cushion Sample Pic:

			
8.	Conference Hall aud IO systems	1	Desk mounted
9.	Conference Hall Table	1	Capacity to accommodate 10 members. Sample Picture: 
10.	Air Conditioner	1	Centralized Air conditioning
11.	Toilets room (Gents)	1	Toilets (Gents) room with ceramic Urinal flash
12.	Toilets room(Ladies)	1	Suitable for lady toilet
13.	Washbasins	2	Standard wash basin size
14.	Drinking Water facility	1	1 dispensing supply points minimum
15.	LED fixtures		Suitable for the site
16.	Power backup		Suitable for the site
17.	Dining place/Canteen		Suitable for 10-15 personnel.
18.	Project Manager Cabin	2	Standard Size
19.	House Keeping facility		Suitable for the site
20.	Security Services including CCTV		Suitable for the site
21.	Parking facility	30	Capable of parking 30 Bikes and 6 Cars

TECHNICAL BID SUPPORTING DOCUMENTS

S. No	Item	Response	Document Type	Page Number
1	Name of Bidder		Any Government Issued Identity Document	
2	PAN		Copy of PAN	
3	GSTN		Copy of GSTN	
4	Correspondence Postal Address		Any Government Issued Address Document	
5	Mobile Number		NA	NA
6	Email ID		NA	NA
7	Address of Office space offered		Any Government Issued Address Document/ Previous Lease Agreement	
8	Is Bidder the Owner of Office Space offered? (Yes/No)		Ownership proof if Yes	
9	Is Bidder Authorized to participate in bid on behalf of Owner of Office Space offered? (Yes/ No)		Authorization proof if Yes	
8	Bidder Type (Individual/ Proprietor/Partnership firm/ Company/Society/ any other).		Proof of bidder entity type, If not individual.	
9	Category of offered space, as certified by relevant authority (Residential/ Commercial/ Institutional/ Industrial/ any other).		Proof of category of space Offered in bid	
10	Year of construction of property in which Office space offered is located		Completion Certificate/Undertaking by bidder.	
11	Is Office space located within 5 to 8 KMs radius from NHM Odisha office (National Health Mission-Odisha, Annex Building, SIHFW, BiraMaharana Ln, Nilakantha Nagar, Nayapalli, Bhubaneswar, Odisha 751012) (Yes/ No)		Current year Property Tax Receipt Municipal Corporation	
12	Carpet area of offered Office space		Proof of carpet area certified by Government Engineer/ Architect	
13	Built Up area of offered Office space		Proof of carpet area certified by Government Engineer/ Architect	
14	Sketch and site plan of offered Office space enclosed? (Yes/ No)		Copy of sketch and site plan certified by Government Engineer/ Architect	
15	Number of Lifts available for offered Office space		Printout in sketch	
16	Adequate provision for drinking water and for utilities for average occupancy of 25-30 members? (Yes/ No)		Please enter number (Attach latest Municipal Water supply bills also)	

S. No	Item	Response	Document Type	Page Number
17	Adequate sanitation and water Supply points installed for Average occupancy of 25-30 members? (Yes/No)		Please enter number (Attach latest Municipal water supply bills also)	
18	Adequate power load for the Office space offered? (Yes/No)		Please enter current load Details (Attach latest Electricity bill also)	
19	Adequate power backup Facility for the Office space offered? (Yes/No)		Please enter current Capacity details	
20	Adequate electrical points for Average occupancy of 25-30 members_? (Yes/No)		Please enter number	
21	Adequate number of LED light fixtures for the Office Space offered? (Yes/No)		Please enter number	
22	Adequate number of fans for the Office space offered? (Yes/No)		Please enter number	
23	Adequate central air conditioning/ACs provided? (Yes/No)		Please enter number of ACs, if not centrally air conditioned	
24	Clearance/No Objection Certificate from all relevant Central/ State/ Municipal Authorities? (Yes/ No)		Fire Safety Certificate, Building Plan approval, Pollution Control Board NOC etc-all of which are relevant.	
25	Adequate number of fire extinguishers for Office space offered? (Yes/No)		Please enter number	
26	Is offered space free from liability/litigation/encumbrances as on current date? (Yes/No)		Self-attested undertaking to that effect may be provided.	
27	Soft copies of 5to 6 photographs (8"x8" size) of the premises taken from different angles showing complete view (inside and outside, including road view) be attached		Soft Copies attached.	
28	Is bidder willing and able to comply with Plug and Play facilities listed at Annexure 1of Notice Inviting Tender, by 01.09.2022 with no extra cost?(Yes/ No)		Self-attested undertaking to that effect may be provided.	
29	Is bidder willing and able to sign the lease agreement as per the provisions of the Tender within a week of award of tender? (Yes/ No)		Self-attested undertaking to that effect may be provided.	
30	Last three years (2018-19, 2019-20 & 2020-21) ITR filed by the Lessor/Legal Owner of the property.		Copies of relevant ITR acknowledgments.	
31	Any other salient aspect of the building, which the party may like to mention			

Declaration:

- i) I/We have read and understood the detailed terms and conditions in the Notice Inviting Tender, the list of facilities required to qualify for Plug and Play basis of Office space, the formats for technical and financial bids, and agree to abide by the same in totality.
- ii) I/We hereby declared that the above particulars of the Office space offered against the individual items are true and correct as per my/our knowledge and belief and in the event of any of the same being found to be false, I/ We shall be liable to disqualification from tender process and/ or such lawful action as the Office may wish to initiate.
- iii) I/We undertake that my/our legal entityhas not been blacklisted by any Govt. Department/ Public Sector Undertaking /Autonomous Body.
- iv) The information/documents furnished alongwith the above Technical bid are true and correct to the best of my knowledge and belief. I/We, am/are well aware of the fact that furnishing of any false information/fabricated document shall lead to disqualification from tender process and/or such lawful action as the Office may wish to initiate.
- v) I understand that in case any deviation is found in the above statement at any stage, my/our legal entity shall be blacklisted for a period of 2 Years.

Name & signature with stamp (if any) of Bidder

TENDER ACCEPTANCE LETTER
(To be given in Company Letter Head)

Centre for Development of Advanced Computing
Anusandhan Bhawan, C-56/1 Institutional Area, Sector-62,
Noida-201309 (U.P.)

Dear Sir,

SUBJECT:TENDER FOR REQUIREMENT OF CO-WORKING SPACE / PLUG-AND-PLAY OFFICE ON MONTHLY RENTAL BASIS AT BHUBANESHWAR, ODISHA -REG

Tender Reference No. C-DAC/MMG/BDPM/RENTAL-SPACE/01/2022

1. I / We have downloaded / obtained the tender document(s) for the above mentioned ‘Tender’ from the website(s) namely: www.cdac.in / <https://eprocure.gov.in/eprocure/app> etc; as per your NIT / advertisement, given in the above-mentioned website(s).
2. I / We hereby certify that I / We have read the entire terms and conditions of the tender documents from **Page No.1 to 17** (including all documents like annexure(s), schedules (s), etc.), which form part of the Lease agreement and I/we shall abide hereby by the terms/ conditions/ clauses contained therein.
3. The corrigendum(s) issued from time to time by your department/organization too has also been taken into consideration, while submitting this acceptance letter.
4. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality /entirety.
5. I /We do hereby declare that our firm has not been blacklisted / debarred by any Govt. Department / Public sector undertaking.
6. I/We certify that all information furnished by our firm is true & correct and in the event that the information is found to be incorrect / untrue or found violated, then your department/ organization shall without giving any notice or reason thereof or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the fully said earnest money deposit absolutely.

Yours faithfully,

Authorized Signatory
(Signature of the Bidder with official Seal)
Email Id for correspondence.

NON-BLACKLISTING/DEBARRING LETTER
(To be given in Company Letter Head)

Centre for Development of Advanced Computing
Anusandhan Bhawan, C-56/1 Institutional Area,
Sector-62, Noida-201309 (U.P.)

SUBJECT:TENDER FOR REQUIREMENT OF CO-WORKING SPACE / PLUG-AND-PLAY OFFICE ON MONTHLY RENTAL BASIS AT BHUBANESHWAR, ODISHA - REG

Tender Reference No. C-DAC/MMG/BDPM/RENTAL-SPACE/01/2022

I/we hereby certify that the our firm n a m e l y _____ is neither Blacklisted/debarred by any Central/State Government/Public Undertaking/Institute nor any criminal case registered / pending against the firm or its owner / partners anywhere in India (or) against any of its branches (or) partners abroad. Further, we confirm the following that we are:

- a) Not be insolvent, in receivership, bankrupt or being wound up, not have its affairs administered by a court or a judicial officer, not have its business activities suspended and must not be the subject of legal proceedings for any of the foregoing reasons;
- b) Not have and their direct ors and officers not have been convicted of any criminal offence related to their professional conduct or the making of false statements or misrepresentations as to their qualifications to enter into a procurement contract within a period of three years preceding the commencement of the procurement process, or not have been otherwise disqualified pursuant to debarment proceedings;
- c) Not have a conflict of interest in the procurement in question as specified in the bidding document.
- d) Comply with the code of integrity as specified in the bidding document.

I also certify that the above information is true and correct in any every respect and in any case at a later date it is found that any details provided above are incorrect, any contract given to the above firm may be summarily terminated and the firm blacklisted.

Yours faithfully,

Authorized Signatory
(Signature of the Bidder with official Seal)